



Community Futures Development Corporation of Central Interior First Nations

208-345 Chief Alex Thomas Way
Kamloops, BC V2H 1H1

Kweseltken Kitchen Master (K-Kitchen Master) – Term Position

Reporting directly to and taking day to day task direction from the Kweseltken Coordinator and General Manager. The Kweseltken Kitchen is a Food Safe mobile food processing trailer for Agri-tourism, small business training, food processing and demonstrations. The trailer is equipped with propane and electric smokers, dehydrators, canners as well it has a generator, 3 sinks, instant hot and water and packaging equipment and so much more. Everything essential to teach basic forms of food preservation and food safe processing is included.

We can dehydrate, smoke, package and can fresh fruits, vegetables, fish, and meats - incorporating culture and traditions with food processing training. Communities, schools, organizations, and entrepreneurs who are interested in processing foods for sustainability and preservation, within the CIFN service region, are invited to inquire and book the Kweseltken Kitchen for their needs.

The kitchen compliments our overall Kweseltken Project, offering training, curriculum development, business retention and expansion, with a focus on community food security.

Position Overview

The Kitchen Master is responsible for and keeping purchase records to coincide with the K-Kitchen budget for the K-Kweseltken Coordinator, ensuring all scheduled Kweseltken Markets are attended and product is ready for sales and delivered in a professional and timely manner. This Position is responsible for carrying out training participants traditional food preparation and preservation to host communities and organizations while simultaneously representing the CFDC of CIFN.

CFDCofCIFN has recently purchased a Grill to cook locally sourced meats for events as well as to sell. This opportunity is needed as part of the program to help in the sustainability of the Kweseltken kitchen. Experience as a grill cook and serving will also be beneficial for the position.

In addition, we are looking for candidates who can:

- Ensure the K-Kitchen and all equipment is clean and ready for travel;
- Maintain accurate inputting of time and attendance - Time sheets records;
- Coordinate event planning with the Kweseltken Coordinator for the K-Kitchen and ensure other staff are updated for all scheduled dates of requested training and commitments;
- Administer marketing materials as requested;
- Attend community events as a member of the CFDC of CIFN booth. Aids in the transport, set-up, and tear down of the CFDC promotional booth and marketing material.
- Knowledge and ability to hook up and transport a trailer is a plus
- **All other related duties as required.**



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In this role the Kitchen Master will have the required skills and qualifications:

- Completion of Secondary school is required or years of knowledge and experience of traditional food preparation;
- Must possess knowledge and understanding of First Nations issues, concerns, and communities within the Central Interior of British Columbia;
- Must have excellent time management and organizational skills;
- Discretion with confidential information
- Must have a valid Class 5 BC Drivers' License and use of a reliable personal vehicle if needed.
- Food safety certificate
- Knowledge of the Health authority process and regulations.

CFDC of CIFN is a not-for-profit community economic development organization with a mandate to help diversify the local and regional economy through small business development and community partnerships. Due to the role of the position, hiring preference will be given to those of Indigenous ancestry. For any additional questions on this role, or the organization, please email:

George Casimir

gerorge@cfdcfcifn.com

General Manager

or

Pat Casey

pat@cfdcfcifn.com

Administration Manager

CFDC of CIFN thanks all applicants for their interest, however, only those selected for an interview will be contacted.

Deadline for this Job posting is June 17th, 2022, at 4:00 pm

Please **e-mail** your cover letter, and resume, in either a **Word or PDF** file to:

gerorge@cfdcfcifn.com

please put in the subject line of your e-mail the Job Reference Number: 2022-005