

2020 MARKET RULES

All Vendors, Community Groups, and Performers are responsible for knowing these rules before attending the market.

Please keep this sheet for future reference.

The term “Vendor” will hereafter refer to both Vendors and Community Groups.

1. The purpose of the Kweseltken Farmers and Artisans Market (KFAM) is to encourage, support and provide an outlet for local Indigenous food and craft producers. The KFAM also invites Non-Indigenous vendors. The Market is managed by Community Futures Development Corporation of Central Interior First Nations (CFDC of CIFN).

A. Vendors must grow, make, bake, raise or wild harvest 100% of the products that they sell.

B. Vendors residing and working within the boundaries of the Secwepemc Nation will be given priority over out-of-area vendors. Vendors from outside the Market boundaries will only be considered if there is space and they are providing something not currently available at the Market. **A map of the Secwepemc Nation is provided on the website. Only BC products may be sold at the Market.**

C. There are three types of vendors who can apply to vend at the Kweseltken Farmers and Artisans Market:

i. **Agricultural** – vendors who themselves primarily grow, wild harvest, or raise vegetables, fruit, flowers, herbs, meat, fish, or whole eggs for sale as a business enterprise.

ii. **Craft / Home-based Business** – vends products or services produced by themselves **within** the KFAM Boundaries. All products must include at least one handmade, crafted or modified (repurposed) component.

iii. **Prepared Food and Medicine** – is a vendor whose primary product(s) are food items other than fresh, whole fruits and vegetables, uncooked meats and fish, whole eggs, etc. This includes traditionally prepared medicines.

D. Vendors with storefronts are limited to stand-alone, locally-based storefronts only (no chains or out-of-area storefronts); all products must be made in the store. The CFDC of CIFN reserves the right to refuse any storefront application that does not align with the KFAM’s purpose.

E. Where a vendor sells products from more than one vendor category, the primary vendor classification is determined by the following:

At least 80% of the total products being sold are from that vendor category; products of less than 80% will be considered to be of a secondary vendor category.

F. There are two types of non-vendors who can apply to have a presence at the Kweseltken Market:

i. **Community Group** – a **not-for-profit** group who is active within KFAM boundaries.

ii. **Performer** – a person or group who performs any of the live arts (music, theatre etc.).

G. Vendors of prepared foods must produce a copy of a valid health permit at the request of the Market Coordinator.

All prepared food vendors must familiarize themselves with the [Guideline for the Sale of Foods at Temporary Food Markets](#). Vendors applying to sell high risk items will need to apply for a [permit from the First Nations Health Authority](#) or other valid BC Health Authority. Vendors of prepared food items which could be considered either high or low risk (ie salsa and jam), must ensure their product is safe and do any necessary testing to prove such.

H. **Since the Market is a farmers’ market, non-agricultural vendors are only permitted as space permits.**

A non-agricultural vendor is any vendor whose category is any other than Agricultural.

I. If space becomes limited at the market, priority will be given to vendors according to the bumping hierarchy.

That hierarchy is as follows (last on the list is bumped first):

- i. Agricultural vendors
- ii. Prepared Food and Medicine vendors
- iii. Craft / Home-based Business vendors
- iv. Community groups

2. The rental of a stall space falls under the jurisdiction of CFDC of CIFN. The organization may limit or control activities at the Market, including vending, entertainment, and promotions.

i.A. Each year, vendors must complete an application form and submit it to the KFAM for consideration. A contract must also be completed, signed and submitted to the KFAM.

ii. Applications must be approved by the CFDC of CIFN **before** a vendor is allowed to sell at the Market. **New Applicants must complete all required forms in order for the Market Manager and the CFDC of CIFN to review their application. The Market Manager will contact vendors when their application has been reviewed and approved.**

iii. **Vendor fees need to be submitted with the vendor’s application.** Fees for daily vendors will be paid to the Market Manager before or during individual markets. **Daily fees are set at \$20.00 per day.**

iv. A seasonal stall holder who is absent for 3 or more markets in a row forfeits jurisdiction of their spot, and may be placed in a new spot at the manager’s discretion.

3. All vendors must comply with local, provincial, and federal fire, health, and safety regulations.

i. Scales must be accurate. They should be certified legal for trade and are the responsibility of the vendor.

ii. Vendors are responsible for the accuracy of all verbal and written messages in their stalls. (For example, if a sign says “no pesticides,” this must be the case.)

iii. Vendors may not describe or label any product using the word “organic” unless that product is certified organic. Certified Organic Vendors must include their Certification Number and Certifying Body on their application, and an up-to-date copy of certification must be provided to the Market Manager.

4. Supply and securing of tables, chairs, etc. is the responsibility of individual vendors. Liability for any damage or injury caused by insecure fixtures is **not** covered by the Kweseltken Market insurance policy.

5. Vendors must prominently display an appropriate sign with their name, at least two square feet (2 sq. ft) in area. Signs must show, at the very least, the vendor’s name (or business name) and location of his or her operation.

Failure to display a sign with the appropriate information may result in a \$5 fine for every market day the sign is not displayed.

6. Vendors are responsible for cleaning their sites at the end of each Market day; this includes removing any and all vendor garbage. **Vendors may not use the KFAM’s garbage cans to**

dispose of sample containers, cardboard boxes, fruit and vegetable culls, etc.

7. It is the responsibility of each vendor to coordinate with the Market Manager about their attendance at market.

A. Vendors who hold a full-season space must notify the Market manager **at least 24 hours in advance** of their first market day. Failure to do so may result in the vendor arriving to find someone else already placed in their assigned space. If the space is not being used for all season market dates, vendors must notify the manager of the anticipated market season attendance.

B. **All vendors** must notify the Market Manager of any changes in attendance by phone or email **no later than 8:00 pm on Friday evening for each market**. Failure to do so may result in the vendor losing their spot at the market.

C. **Vendors who are no-shows or who cancel on the morning of the market may be subject to a fine of \$10.** This fine must be paid to the Market Manager at the next market attended, along with any vendor fees for that day. Allowances may be made for emergency circumstances only; poor weather does not constitute an emergency.

8. VEHICLES

i. For safety reasons, only emergency vehicles can be driven in the Market space during Market hours. The gates to the Powwow Grounds will be open for vendors to enter from 6:30 am to 7:30 am on Sunday morning. Vendors should unload their gear at their stall upon arriving, park their vehicle, and return to their stall to continue setting up.

Vendors arriving at market less than ½ hr before the market's opening time at 8 am will be required to walk in their produce / products and supplies to their assigned space.

Violations of these vehicle safety rules will result in a \$10 fine, and repeated violations may result in expulsion from the market.

ii. Once the market ends at 2 pm, vendors will be permitted to bring their vehicles back to their stalls to pack up and leave.

iii. **Maximum speed, when vehicles are permitted to move in the market space, is 8 km/h. This is strictly enforced.**

iv. Idling of vehicles is prohibited at all times in the market.

v. Parking for vendors is available on the grassy portion of the powwow grounds to the south of the main building.

9. Transactions must be completed as quickly as possible following closing time.

10. Set up time begins one and one half hours before the market start time. All stalls must be removed within 30 minutes of closing.

11. Vendors who have **not arrived by 15 minutes to the market start time** may not be permitted entry if it is unsafe to do so.

12. No "hawking" is permitted (aggressively pushing product or information, calling out to customers, or approaching customers outside of the stall).

13. Vendors are not permitted to bring or keep their dog(s) in the market area.

14. Vendors are not permitted to smoke in the market area.

15. Vendor booths must be staffed at all times.

16. Vendors are banned from using plastic grocery bags (bags, typically with handles, intended to be used for the transportation of purchased goods). This includes biodegradable bags made from microplastics. Bags that are allowed include cloth bags, paper bags, and compostable bags made from plant matter. Exempt from this ban are produce bags (typically clear and

without handles, and often used for packaging bread or loose vegetables).

17. The use of plastic straws and plastic cups are discouraged. Please use paper, compostable, or reusable alternatives wherever possible.

18. In case of emergency notify the authorities and then immediately inform the manager or security about the situation.

19. The CFDC of CIFN and the KFAM Manager have the right to evict and/or bar any vendor, temporarily or permanently, who fails to comply with Market regulations, and / or who does not behave respectfully towards the manager and the public.

20. There will be no repayment of seasonal fees except under extraordinary circumstances.

21. The KFAM reserves the right to amend the market rules as needed.

22. Complaints about a particular product or vendor at the market must be submitted in writing to the Market Manager. Complaints will be reviewed and responded to in writing by the CFDC of CIFN. Verbal or physical disputes will not be tolerated at the market.

23. All other complaints must be sent, in writing, to CFDC of CIFN, at #208, 345 Chief Alex Thomas Way, Kamloops BC, V2H 1H1.